



JACOB K. JAVITS CONVENTION CENTER OF NEW YORK®

New York City Department of Buildings Double Decked Booths and Solid Overhead Structures

All plans for double decked booths or booths with solid overhead structures must be submitted to the Javits Security and Safety Solutions department for review and preliminary approval. If preliminary approval is given a NYC Department of Buildings build permit will be required.

Double decked booths **are not permitted** in exhibit halls 1A, 1B, 1C, 1D, 1E and 3D.

The New York City Department of Buildings (DOB) requires that **ALL** double decked booths displayed within a place of public assembly file for a DOB build permit for each. The filing must include stamped drawings by a New York State or City Licensed Architect or Engineer. These permits expire and will need to be re-filed for each event.

The New York City Department of Buildings (DOB) requires that all solid overhead structures greater than 120 square feet, including connecting areas or space with a common means of egress or entrance, built within a place of public assembly file for a DOB build permit. The filing must include stamped drawings by a New York State or City Licensed Architect or Engineer. These permits expire and will need to be re-filed for each event.

Applications for such structures and uses shall be submitted to the DOB no later than 15 business days prior to the construction of the temporary structure or the commencement of the temporary use.

You are not obligated to, but in the event you wish to, use the Javits Centers contracted P.E./R.A. (di Domenico + Partners) they will review all drawings to ensure compliance with DOB and FDNY code and regulations, discuss and propose necessary changes so that the drawings and applications may be prepared for review by the DOB. di Domenico + Partners will create and file all DOB required documents through an expeditor to ensure timelines are met. The fees for their service vary based on amount of necessary changes and meetings.

NOTE: BE SURE TO SUBMIT YOUR SCHEMATICS TO [ANNA FASSANO](#) WHO WILL PASS THEM ALONG TO THE JAVITS AND CITY OF NEW YORK FOR APPROVAL.